

# December Review

The NCBTMB Approved Provider Team has received an overwhelming number of initial and renewal applications for several months which has delayed the process. We must therefore request that all applicants withhold any correspondence with the NCBTMB concerning their decision status until a decision letter has been mailed or e-mailed to you. If you have not received a written or electronic decision letter within 5 business days of the **"You Will Receive Notification By"** date, please send an e-mail to [ce@ncbtmb.org](mailto:ce@ncbtmb.org).

**Communications to our office by phone or e-mail prior to your decision letter will impede our efforts and slow down the approval process for everyone. The Approved Provider Team thanks you for your cooperation and patience while we try to process each application as efficiently and swiftly as possible.**

## Four Possible Decisions

- Approved** Approval status is granted for three (3) years. For initial applicants: all courses submitted that you have taught (that fit the NCBTMB guidelines for continuing education) will be retroactively accepted to award continuing education credit to NCBTMB certificants. This retroactive credit reflects the last two years from the date of approval.
- Approved Pending** Minor deficiencies exist in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Once remedied by the applicant, the application is approved. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~
- Deferred** Greater deficiencies are present in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~.
- Denied** Does not meet the NCBTMB's definition of a provider of continuing education for the field of massage therapy/bodywork. The provider may appeal the decision. (Read the appeal process below)

### Appeal Process

Individuals or organizations may appeal the Continuing Education Committee's decision to defer or deny an application. Within sixty (60) days of receipt of a decision letter, a Letter of Appeal must reach the NCBTMB office showing reasonable cause for reconsideration. This is best done by addressing the committee's concerns – point by point – as described in the decision letter that the applicant received. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~.

## INITIAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Garcia	Michael	n/a	10/23/2008	Approved	Letter sent 12/4/2008
Troia	Maria G.	n/a	10/30/2008	Approved	Letter sent 12/11/2008

Dillard	Shirley	n/a	10/30/2008	Approved	Letter sent 1/12/2009
Nordemann	Olav S.	n/a	10/31/2008	Approved	Letter sent 1/7/2009
Janai	Kapua	dba: Nature Spirit	11/3/2008	Approved	Letter sent 1/13/2009
Denton-Wuerth	Rebecca	dba: Intuitive Touch	11/3/2008	Approved	Letter sent 1/23/2009
Bond	Damion	dba: Sacred Na Healing Center	11/3/2008	Approved Pending	Letter sent 12/17/2008
Hampton	Karin	Advanced Education Systems	11/4/2008	Approved	Letter sent 12/22/2008
Antoian	Stephen	n/a	11/5/2008	Approved	Letter sent 12/18/2008
Wilkes	Theresa	n/a	11/6/2008	Approved	Letter sent 1/27/2009
Lewis	Jennifer Ann	n/a	11/6/2008	Approved	Letter sent 12/11/2008
Ouellette	Denis	dba: Integral Breathwork Seminars	11/10/2008	Approved	Letter sent 12/22/2008
Golland	Lara N	n/a	11/10/2008	Approved	Letter sent 12/1/2008
Ausburn	Jayson	American Professional Institute	11/11/08	Approved	Letter sent 12/10/2008
Spackman	Gloria R	n/a	11/12/2008	Approved Pending	Letter sent 12/17/2008
Gregg	Sheri	n/a	11/12/2008	Approved	Letter sent 12/22/2008
Anderson	Clyde	dba: A Calmness Within Massage Therapy, LLC	11/18/2008	Approved	Letter sent 12/22/2008
Ray	Jeff	Chicago College of Healing Arts	11/18/2008	Approved	Letter sent 1/12/2009
Kestin	Marty	dba: Ensoma Bodyworks	11/21/2008	Approved	Letter sent 12/30/2008
Moore	Barbara	dba: Touch For Healing	11/21/2008	Approved	Letter sent 12/11/2008

## RENEWAL APPLICANTS

				Decision	
Last Name	First Name	Organization Name (if Applicable)	Received Date	Status Awarded	You Will Receive Notification By:
Velez	Richard A.	n/a	10/23/08	Approved	Letter sent 10/28/08
Meshaw	Marjoy	Universal Touch, Inc	10/27/08	Approved	Letter sent 12/10/2008
Schuster	Suann	dba: Schuster & Monacella Massage & Practitioners	10/28/08	Approved	Letter sent 10/26/2008
Kohlrus	Kolleen	LomoLomi Hawai'ian healing Arts	10/29/08	Approved	Letter sent 12/6/2008
Fantini	Kimberly	Intuitive Therapy & Massage	10/29/08	Approved	Letter sent 10/29/2008
	Minakshi	dba: Worldwide Aquatic bodywork Association	11/3/2008	Denied	Letter sent 12/8/2008
Granger	Jocelyn	Ann Arbor Institute of Massage Therapy	11/4/2008	Approved	Letter sent 12/4/2008
Perry	Katherine	Arcata School of Massage	11/5/2008	Approved	Letter sent 12/8/2008
Wilson	Taunya	Skye Breeze Solutions, LLC	11/5/2008	Approved	Letter sent 12/31/2008
Rogat	Steven E.	dba: Creative Thought Seminars	11/5/2008	Approved	Letter sent 12/2/2008
McGrath	Jeff	Northern Arizona Massage Therapy Institute	11/6/08		Letter sent 12/15/08
Wheeler	Cynthia	dba: Hands of Life Clinical Myo-Therapy	11/10/2008	Approved	Letter sent 12/9/2008
Myers	Thomas	Kinesis	11/10/2008	Approved	Letter sent 12/10/2008
Massat	Don	Sacred Journey Institute	11/13/08	Approved	Letter sent 12/1/2008
Green	Regina C	Acorn Seminars, Inc	11/17/08	Approved	Letter sent 11/30/2008

