

# October Review

The NCBTMB Approved Provider Team anticipates an overwhelming number of initial and renewal applications through the end of 2007. We must therefore request that all applicants withhold any correspondence with the NCBTMB concerning their decision status until a decision letter has been mailed or e-mailed to you. If you have not received a written or electronic decision letter within 5 business days of the "**You Will Receive Notification By**" date, please send an e-mail to [ce@ncbtmb.com](mailto:ce@ncbtmb.com).

Communications to our office by phone or e-mail prior to your decision letter will impede our efforts and slow down the approval process for everyone. The Approved Provider Team thanks you for your cooperation and patience while we try to process each application as efficiently and swiftly as possible.

## Four Possible Decisions

- Approved** Approval status is granted for three (3) years. For initial applicants: all courses submitted that you have taught (that fit the NCBTMB guidelines for continuing education) will be retroactively accepted to award continuing education credit to NCBTMB certificants. This retroactive credit reflects the last two years from the date of approval.
- Approved Pending** Minor deficiencies exist in the application; once remedied by the applicant, the application is approved.
- Deferred** Greater deficiencies are present in the application; the applicant has sixty (60) days to respond and remedy these deficiencies. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.
- Denied** Does not meet the NCBTMB's definition of a provider of continuing education for the field of massage therapy/bodywork. The provider may appeal the decision. (Read the appeal process below)

### Appeal Process

Individuals or organizations may appeal the Continuing Education Committee's decision to defer or deny an application. Within sixty (60) days, a Letter of Appeal must reach the NCBTMB office showing reasonable cause for reconsideration. This is best done by addressing the committee's concerns – point by point – as described in the decision letter that the applicant received. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.

## INITIAL APPLICANTS

				Decision		
Last Name	First Name	Organization Name (if Applicable)	(if	Received Date	Status Awarded	You Will Receive Notification By:

Cheiky	Sarah		8/21/2007	Approved	Letter Sent 2/8/2008
Carson	Syl		8/21/2007	Approved	Letter Sent 1/9/2008
Boulangee	Erica		8/21/2007	Approved	E-Mail Sent 12/21/2007
Lee	Selena	McKinnon Institute LLC	8/22/2007	Approved	Letter Sent 1/11/2008
de Wet	Deon		8/22/2007	Approved	Letter Sent 1/11/2008
Reeder	Leiola		8/22/2007	Approved	Letter Sent 1/11/2008
Meyer	Karl	Institute of Therapeutic Massage, Inc.	8/29/2007	Approved	E-Mail Sent 1/4/2008
Chips	Allen	National Association of Transpersonal Hypnotherapist	8/29/2007	Approved Pending	E-Mail Sent 12/21/2007
Wilson	Jennifer		8/29/2007	Approved Pending	E-Mail Sent 12/20/2007
Foster	Mary Ann		9/4/2007	Approved	Letter Sent 1/11/2008
Epple	Alexandra		8/31/2007	Approved	Letter Sent 1/9/2008
Khalsa	Rose		8/31/2007	Approved	E-Mail Sent 12/26/2007
Williams	Kenneth L.	The Center for Pranic Healing and Wellness	8/31/2007	Approved	Letter Sent 1/9/2008
Karr	Vicky		9/4/2007	Approved	Letter Sent 1/9/2008
Sinclair	Marybetts		9/10/2007	Approved	Letter Sent 1/7/2008
Donnelly	Erin		9/10/2007	Approved	E-Mail Sent 12/20/2007
Abela	Melanie		9/13/2007	Approved	E-Mail Sent 12/18/2007
Lescak	Gary	Martial Arts Academy, Inc.	9/13/2007	Approved	E-Mail Sent 12/28/2007
Horkman	Bobbie Jo		9/13/2007	Approved	Letter Sent 1/7/2008
Johnson	Shelley	State Street Center for Renewal	9/13/2007	Approved	Letter Sent 1/7/2008
Loomis	Michael	Manual Therapy Institute	9/19/2007	Approved	Letter Sent 1/7/2008
Mercier	Jennifer		9/20/2007	Approved	E-Mail Sent 1/4/2008
Keathley	Debra		9/21/2007	Approved	E-Mail Sent 12/20/2007
Brown	Audrey	Natural Elements Spa and Academy	9/21/2007	Approved Pending	E-Mail Sent 12/17/2007
Gerych	Rhonda		9/21/2007	Approved	Letter Sent 1/7/2008
Greenway	Mirra	MTIM	9/21/2007	Approved	E-Mail Sent 12/11/2007
Anderson	Sandra	Tucson Touch Therapies	9/21/2007	Approved	Letter Sent 1/7/2008
Peckham	James		9/21/2007	Approved	E-Mail Sent 12/17/2007
Kimmet	Deborah		9/21/2007	Approved	Letter Sent 1/7/2008

## RENEWAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Melcher	Eric	North Eastern Institute of Whole Health, Inc	8/21/07	Approved	E-Mail Sent 12/10/2007

Ballew	Brenda		8/21/07	Approved	E-Mail Sent 12/11/2007
Webb	Sara	The Rosen Method	8/21/07	Approved	E-Mail Sent 12/12/2007
Goldner	David		8/21/07	Approved	E-Mail Sent 11/26/2007
Yousry	Faye	The School of Healing Arts	8/29/07	Approved	E-Mail Sent 12/10/2007
Gamba	Leah	Atlanta School of Massage	8/29/07	Approved	E-Mail Sent 12/13/2007
Blair Kennedy	Ann	AMTA-SC Chapter	8/29/2007	Approved	E-Mail Sent 12/27/2007
Franklin	Ellen	Kairos Institute of Sound Healing, LLC	8/31/07	Approved Pending	2/15/08
Hummel	Eugene	National Bowen Therapy Training	9/15/07	Approved	E-Mail Sent 12/27/2007
Borzzone	Robert		9/21/07	Approved	Letter Sent 1/15/2008
Marshall	Sharon		9/21/07	Approved	E-Mail Sent 12/27/2007
Zaal	Cynthia	Myopractic Institute	9/21/07	Approved	E-Mail Sent 12/27/2007
Sandonato	Jim	ASCCE	9/21/07	Approved	E-Mail Sent 12/27/2007
Patterson	Teresa	AOBTA-LA	9/21/07	Approved Pending	E-Mail Sent 12/12/2007
Phillips	Jan	Illinois Valley Community College	9/21/07	Approved	E-Mail Sent 12/27/2007

## RESPONSE TO DEFERRALS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Whittaker	Enid	Bonnie Prudden Myotherapy	8/31/07	Approved	E-Mail Sent 12/10/2007
Craft	Karen	Houston Community College, Massage Therapy Program	9/10/07	Approved	E-Mail Sent 12/10/2007
Gebauer	Jamie	Massage Therapy Training Institute	9/10/07	Approved	Letter Sent 12/6/2007
Olbrot	Roger	Myotherapy College of Utah	9/10/07	Approved	E-Mail Sent 12/10/2007
Henry	Jill	Mountain Valley Center	8/31/07	Approved	E-Mail Sent 12/10/2007
Zhu	Lingyun	Oriental Medicine Inst. In America	9/18/07	Approved	Fax Sent 12/4/2007