

September Review

The NCBTMB Approved Provider Team has received an overwhelming number of initial and renewal applications for several months which has delayed the process. We must therefore request that all applicants withhold any correspondence with the NCBTMB concerning their decision status until a decision letter has been mailed or e-mailed to you. If you have not received a written or electronic decision letter within 5 business days of the "**You Will Receive Notification By**" date, please send an e-mail to ce@ncbtmb.org.

Communications to our office by phone or e-mail prior to your decision letter will impede our efforts and slow down the approval process for everyone. The Approved Provider Team thanks you for your cooperation and patience while we try to process each application as efficiently and swiftly as possible.

Four Possible Decisions

- Approved** Approval status is granted for three (3) years. For initial applicants: all courses submitted that you have taught (that fit the NCBTMB guidelines for continuing education) will be retroactively accepted to award continuing education credit to NCBTMB certificants. This retroactive credit reflects the last two years from the date of approval.
- Approved Pending** Minor deficiencies exist in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Once remedied by the applicant, the application is approved. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.
- Deferred** Greater deficiencies are present in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.
- Denied** Does not meet the NCBTMB's definition of a provider of continuing education for the field of massage therapy/bodywork. The provider may appeal the decision. (Read the appeal process below)

Appeal Process

Individuals or organizations may appeal the Continuing Education Committee's decision to defer or deny an application. Within sixty (60) days of receipt of a decision letter, a Letter of Appeal must reach the NCBTMB office showing reasonable cause for reconsideration. This is best done by addressing the committee's concerns – point by point – as described in the decision letter that the applicant received. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.

INITIAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Hendley	Vanessa Wetsel	dba: Therapeutic Massage and Hatha Yoga Instruction LLC	7/30/2008	Approved	Letter sent 11/19/08
Lomax	Kathleen	Omaha School of Massage Therapy	7/31/2008	Approved	Letter sent 1/27/2009
Williams	Anne	Lippincott, Williams &Wilkins	7/31/2008	Approved	Letter sent 10/10/08

Forcicia	Bruce	dba: Dr. Bruce Forcicia, LLC	8/1/2008	Approved	Letter sent 11/19/08
Lam	Thuy Ai	Atlanta Beauty Academy	8/4/2008	Denied	Letter sent 12/22/2008
Scott	Christine Crandall		8/4/2008	Approved	Letter sent 12/3/08
Gramzay	Kathleen	Knead for Balance, Inc.	8/4/2008	Approved	Letter sent 11/19/08
Wade	Mary Joan	Ancient Taoist Practice Society, Inc.	8/4/2008	Approved	Letter sent 1/27/2009
McConnell	Lucile E.	dba: The Massage Coach	8/8/2008	Approved	Letter sent 10/30/2008
Kestner	Karen P.	Reflections of Health School of Massage LLC	8/7/2008	Approved	Letter sent 12/4/08
DeShong	Amanda A.	dba: Energy Pathways	8/11/2008	Approved	Letter sent 11/7/2008
Reiche	Brenda	Career Training Solutions	8/14/2008	Approved	Letter sent 11/12/08
Arnold	Ed	East meets West School of Asian Therapies	8/14/2008	Denied	Letter sent 12/3/08
Douglas	Lee-Regier		8/15/08	Approved	Letter sent 12/29/2008
Rath	James	Taoist Arts Inc.	8/15/2008	Approved	Letter sent 12/4/08
Russell	George		8/15/2008	Approved	Letter sent 12/4/08
Thorpe	John	The Bodhi Tree Center for Healing Arts	8/15/2008	Approved	Letter sent 12/4/08
Bacci	Ingrid		8/18/2008	Approved	Letter sent 12/1/08
Whitting	April		8/18/2008	Approved	Letter sent 11/10/2008
Knapp	Shirley		8/18/2008	Approved	Letter sent 12/22/08
Davis	Pamela		8/18/2008	Approved	Letter sent 12/5/2008
Ross	Becky		8/19/2008	Approved	Letter sent 9/23/08
Matthews	Nancy	Sedona School of Massage	8/20/2008	Approved Pending	Letter sent 1/13/2009
Pelletier	Rachel		8/20/2008	Approved	Letter Sent 10/31/08
Crawford	Lyrea		8/20/2008	Approved	Letter Sent 10/31/08
Westring	Jonas	dba: Thai Yoga Healing Arts	8/21/2008	Approved	Letter Sent 8/22/08
Ryan	Kate Chase	Advanced Educators, LLC	8/21/08	Approved	Letter sent 12/22/08
Daugherty	Margaret	Decompression Massage Therapy Association	8/21/08	Denied	Letter sent 12/4/08
Breithaupt	Kerry		8/21/08	Approved	Letter sent 11/3/08
Volk	Katherine		8/21/08	Denied	Letter sent 11/21/2008

RENEWAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Mueller	Valerie	Mountian Area Health Education Center	7/22/08	Approved	Letter sent 10/27/08
McConnell	Jeff		7/21/08	Approved	Letter Sent 8/7/08
Helbert	Colleen	HeartLink Natural Health Services	7/30/08	Approved	Letter sent 12/3/2008
McCrea	Linda J.		7/30/08	Approved	Letter sent 10/27/08
Pinto	Holly I.	The Body Therapy Center and School of Massage Ltd.	7/31/08	Approved	Letter sent 10/27/08
Adams	Alison Sue	ASA Pain Relief Therapies, Inc.	8/4/08	Approved	Letter sent 11/7/08

