

May Review

The NCBTMB Approved Provider Team has received an overwhelming number of initial and renewal applications for several months which has delayed the process. We must therefore request that all applicants withhold any correspondence with the NCBTMB concerning their decision status until a decision letter has been mailed or e-mailed to you. If you have not received a written or electronic decision letter within 5 business days of the **"You Will Receive Notification By"** date, please send an e-mail to ce@ncbtmb.com.

Communications to our office by phone or e-mail prior to your decision letter will impede our efforts and slow down the approval process for everyone. The Approved Provider Team thanks you for your cooperation and patience while we try to process each application as efficiently and swiftly as possible.

Four Possible Decisions

- Approved** Approval status is granted for three (3) years. For initial applicants: all courses submitted that you have taught (that fit the NCBTMB guidelines for continuing education) will be retroactively accepted to award continuing education credit to NCBTMB certificants. This retroactive credit reflects the last two years from the date of approval.
- Approved Pending** Minor deficiencies exist in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Once remedied by the applicant, the application is approved. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~
- Deferred** Greater deficiencies are present in the application; the applicant has sixty (60) days **after receipt of the decision letter** to respond and remedy these deficiencies. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~.
- Denied** Does not meet the NCBTMB's definition of a provider of continuing education for the field of massage therapy/bodywork. The provider may appeal the decision. (Read the appeal process below)

Appeal Process

Individuals or organizations may appeal the Continuing Education Committee's decision to defer or deny an application. Within sixty (60) days of receipt of a decision letter, a Letter of Appeal must reach the NCBTMB office showing reasonable cause for reconsideration. This is best done by addressing the committee's concerns – point by point – as described in the decision letter that the applicant received. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are ~~and will be no exceptions to this rule~~.

INITIAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Hoff	Richard	MFTC Seminars	4/1/08	Approved	Letter Sent 7/8/2008
Carmichael	Sandy	Options 4 Health, Inc.	4/2/08	Approved Pending	Letter Sent 7/8/2008

Parnell	Aaron Ulysses	Phyziquest Vitality Sciences Institute	4/3/08	Approved Pending	Letter Sent 7/14/2008
Schwager	Charles J.		4/4/08	Approved	Letter Sent 7/7/2008
Hawley	Jenice		4/7/08	Approved	Letter Sent 7/7/2008
Chakkapark	Parpriorn		4/7/08	Approved Pending	Letter Sent 7/14/2008
Countryman	Taya	Structural Relief Therapy	4/7/08	Approved Pending	Letter Sent 7/14/2008
Hurd	Gregory	AMTA Mass Chapter	4/7/08	Approved	Letter Sent 7/7/2008
Hein	Janice		4/7/08	Approved	Letter Sent 7/7/2008
Mitchell	Karyn	Midwest College of Naturopathic Medicine	4/8/08	Approved	Letter Sent 7/15/2008
Hendricks	Clara L.		4/10/08	Approved	Letter Sent 7/15/2008
Justice	Jo Ann	dba Natural Alternatives	4/11/08	Approved	Letter Sent 7/15/2008
Steve	Rogne	Zen Shiatsu Chicago	4/14/08	Approved	Letter Sent 7/7/2008
Ellis	Dr. Mark	Choose Life Inc.	4/14/08	Approved	Letter Sent 7/15/2008
Zavros	Jim	Beyond Your Best	4/14/08	Approved	Letter Sent 6/5/2008
Le	Thao D.		4/14/08	Approved	Letter Sent 7/22/2008
Braithwaite	Allen		4/14/08	Approved	Letter Sent 7/22/2008
Smith	Lynn	Body Mechanix, LLC	4/15/08	Approved Pending	Letter Sent 7/22/2008
Azoulay	Gabriel	Rejuvenation Thai Massage Yoga	4/18/08	Approved	Letter Sent 7/7/2008
Matthews	Teresa M		4/21/08	Deferred	Letter Sent 7/7/2008
Chambers	Jena	Volcano Island Bodywork Experience	4/21/08	Approved	Letter Sent 7/24/2008
Burnard	Sonja	dba: Body & Soul	4/21/08	Approved Pending	Letter Sent 7/24/2008
Kendall	Janice	Soul Wisdom, Inc.	4/21/08	Approved Pending	Letter Sent 7/24/2008
Schneider	Susan	Infinite Love Press, Inc./LifeLine Technique Training Program	4/21/08	Approved Pending	Letter Sent 7/24/2008
Matkowski	Diane R.	dba: The Body Is Art Workshops	4/21/08	Approved Pending	Letter Sent 7/24/2008
Fuller	Peter		4/21/08	Approved	Letter Sent 7/7/2008
Larson	Gerald D.	R.A.I.R. Sports Therapy	4/25/08	Deferred	8/15/08

RENEWAL APPLICANTS

				Decision	
Last Name	First Name	Organization Name (if Applicable)	Received Date	Status Awarded	You Will Receive Notification By:
Wilson	Gary Bruce		4/1/08	Approved	Letter Sent 6/17/2008
Agnew	Timothy		4/1/08	Approved Pending	Letter Sent 7/1/2008
Hamburg-DiBetta	Shoshanna		4/1/08	Approved	Letter Sent 6/17/2008
Nelson	Richard	Alternative Health & Seminar Network	4/1/08	Approved Pending	Letter Sent 7/1/2008
Webber	Kellye	AMTA - Arizona Chapter	4/2/08	Approved Pending	Letter Sent 6/18/2008
Stephen J.	Kaufman	The Alpha Connection Inc.	4/4/08	Approved Pending	Letter Sent 7/1/2008
Palmer	David	TouchPro Institute	4/7/08	Approved	Letter Sent 6/18/2008

Name	Matthew		4/7/08	Approved Pending	Letter Sent 7/15/2008
Lordi	June M.		4/7/08	Approved Pending	Letter Sent 7/1/2008
Reilly	Karen L.		4/8/08	Approved Pending	Letter Sent 6/23/2008
Ko	Tan	Radiant Lotus, Inc.	4/9/08	Approved Pending	Letter Sent 6/24/2008
Dorsey	Rayna		4/10/08	Approved Pending	Letter Sent 7/2/2008
McHenry	Patricia		4/10/08	Approved Pending	8/15/08
Bouno	Nancy	Bach International Education Program	4/18/08	Approved Pending	Letter Sent 7/1/2008
Naile	Carolyn Scott	Hands On Therapy School of Massage	4/21/08	Approved	Letter Sent 6/19/2008
Homan	Rose	Pranic Applications, LLC	4/21/08	Approved Pending	Letter Sent 6/20/2008
Shaw	Sandra	Institute of Health & Healing	4/21/08	Approved Pending	Letter Sent 7/2/2008
Babeshoff	Kalena	Foundation for Healthy Family Living	4/23/08	Approved	Letter Sent 6/25/2008
Carey	Eva R.	Healing Hands Institute for Massage Therapy	4/25/08	Approved	Letter Sent 6/19/2008
McIntosh	Nina	dba:Educated Heart	4/28/08	Approved	Letter Sent 7/7/2008

RESPONSE TO DEFERRALS

				Decision	
Last Name	First Name	Organization Name (if Applicable)	Received Date	Status Awarded	You Will Receive Notification By: