

# March Review

The NCBTMB Approved Provider Team anticipates an overwhelming number of initial and renewal applications through the end of 2007. We must therefore request that all applicants withhold any correspondence with the NCBTMB concerning their decision status until a decision letter has been mailed or e-mailed to you. If you have not received a written or electronic decision letter within 5 business days of the "**You Will Receive Notification By**" date, please send an e-mail to [ce@ncbtmb.com](mailto:ce@ncbtmb.com).

**Communications to our office by phone or e-mail prior to your decision letter will impede our efforts and slow down the approval process for everyone. The Approved Provider Team thanks you for your cooperation and patience while we try to process each application as efficiently and swiftly as possible.**

## Four Possible Decisions

<b>Approved</b>	Approval status is granted for three (3) years. For initial applicants: all courses submitted that you have taught (that fit the NCBTMB guidelines for continuing education) will be retroactively accepted to award continuing education credit to NCBTMB certificants. This retroactive credit reflects the <u>last two years</u> from the date of approval.
<b>Approved Pending</b>	Minor deficiencies exist in the application; once remedied by the applicant, the application is approved.
<b>Deferred</b>	Greater deficiencies are present in the application; the applicant has sixty (60) days <b>after receipt of the decision letter</b> to respond and remedy these deficiencies. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.
<b>Denied</b>	Does not meet the NCBTMB's definition of a provider of continuing education for the field of massage therapy/bodywork. The provider may appeal the decision. (Read the appeal process below)

### Appeal Process

Individuals or organizations may appeal the Continuing Education Committee's decision to defer or deny an application. Within sixty (60) days of receipt of a decision letter, a Letter of Appeal must reach the NCBTMB office showing reasonable cause for reconsideration. This is best done by addressing the committee's concerns – point by point – as described in the decision letter that the applicant received. Failure to respond within the time frame will result in forfeiture of the fee and require re-submission on the part of the applicant. There are and will be no exceptions to this rule.

# INITIAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Uriz	Victor	Barton University	1/23/2008	Approved	Letter Sent 3/13/2008
Miller	Tod	Bodyworking Institute	1/23/2008	Deferred	Letter Sent 4/3/2008
Olson	Jody		1/28/2008	Approved	Letter Sent 3/3/2008
Shaw	Kristina		1/29/2008	Approved	Letter Sent 4/29/2008
LoPiccalo	Mary		1/31/2008	Approved	Letter Sent 3/3/2008
Jeffries	Erin		2/4/2008	Deferred	Letter Sent 3/19/2008
Wlodarczyk	Elke	Advanced Body Therapies	2/4/2008	Approved	Letter Sent 4/15/2008
Oelberg	Selina		2/4/2008	Approved	Letter Sent 3/19/2008
Green	D. Aurora	AMTA - Indiana Chapter	2/4/2008		6/15/08
Piotrowski	Linda		2/5/2008	Deferred	Letter Sent 3/6/2008
Li	Zhiqiang	American International Vocational College	2/6/2008	Deferred	Letter Sent 4/3/2008
Rynerson	Kay		2/6/2008	Approved	Letter Sent 3/10/2008
Payton	Courtney	Essential Education & Services	2/7/2008	Deferred	Letter Sent 4/3/2008
Vaughan	Rose		2/11/2008	Approved	Letter Sent 3/19/2008
Mermelstein	Howard		2/11/2008	Deferred	Letter Sent 3/19/2008
Brown	William		2/11/2008	Deferred	Letter Sent 3/19/2008
Musson	Ingrid		2/13/2008	Approved	Letter Sent 4/3/2008
Gallo	Michael	Vitality College of Healing Arts	2/14/2008		6/15/08
Crisenbery	Ginger		2/15/2008	Approved	Letter Sent 4/3/2008
Ruth	Paul	Neuromuscular Performance Institute	2/18/2008	Approved	Letter Sent 4/3/2008
Stovall	Dennis	Sacred Bodywork, LLC	2/18/2008	Deferred	Letter Sent 5/6/2008
Palmer	David	Palmer Institute of Massage and Bodywork	2/20/2008		6/15/08
Sette	Stephanie		2/21/2008	Approved	Letter Sent 4/3/2008

# RENEWAL APPLICANTS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By:
Billings	Tiffany	BIOTONE Professional Products	1/23/08	Approved	Letter Sent 5/12/2008
MacDonald	Diane	The Arvigo Institute, LLC	1/23/08	Deferred	Letter Sent 5/7/2008
Stackhouse	Morel		1/28/08	Approved	Letter Sent 5/9/2008
Small	Jeffery	Earth Heart Institute	1/29/08	Approved	Letter Sent 5/7/2008
Pace	Brett		1/31/08	Approved	Letter Sent 4/17/2008
Vankershaver	Geralyn	Michigan School of Myomassology	1/31/08	Approved	Letter Sent 5/12/2008
Bright	Joseph	AMTA-Alabama Chapter	2/4/08	Approved Pending	Letter Sent 5/12/2008
Schmidt	Theresa	Educise Resources Inc.	2/4/08	Approved	Letter Sent 5/12/2008
Blevins	Janet		2/6/08	Approved Pending	Letter Sent 5/12/2008
Hardee	Ruthie	Health & Bodyworks Unlimited	2/4/08	Approved	Letter Sent 4/17/2008
Pizzuto	Michael	BMSI	2/13/08	Approved Pending	Letter Sent 5/14/2008
Rosen	Rick	Body Therapy Institute	2/19/08	Approved	Letter Sent 5/7/2008
Searing	Patricia		2/15/08	Approved Pending	6/15/08
Hartley	James	Heartspire School	2/15/08	Approved	Letter Sent 5/13/2008
Capellini	Steve		2/18/08	Approved Pending	6/15/08
Kosut	Ki F.	Ki-Atsu Institute for Healing Arts	2/20/08	Approved Pending	6/15/08
Smith	Julia		2/20/08	Approved Pending	6/15/08
Cochran	Tom		2/21/08	Approved	Letter Sent 5/14/2008

# RESPONSE TO DEFERRALS

Last Name	First Name	Organization Name (if Applicable)	Received Date	Decision	
				Status Awarded	You Will Receive Notification By: