



**3ST QUARTER BOARD MEETING**  
 October 3-5, 2008 ♦ Honolulu, HI  
 Kahala Hotel

**Participants:**

Donna Feeley, <i>Chair</i>	Neal Delaporta, <i>Chair-elect</i>	Karen Stork, <i>Treasurer</i>
Michele Baker	David Banks	Leonard Gaffga
Sue Kozisek	Monica J. Reno	Alexa Zaledonis
Laura Culver Edgar, <i>Interim CEO &amp; Secretary</i>		

**Staff**

Hatem Ben Moussa, <i>Support</i>	Jackson Williams, <i>Director of Government Relations (Saturday only)</i>
Mark Lausch, <i>Chief Credentialing Officer (via teleconference Saturday only)</i>	
Paul Parker, <i>Director of Examination Development (via teleconference, Saturday only)</i>	

**Guests:**

Garnet Adair	Elaine Calenda	Pualani Gillespie	Greg Harris
Roy Moriatsu	Elliot Green, <i>Parliamentarian</i>	Rich Bar, <i>Legal Counsel</i>	Paul Linda-

mood, *PON*



**MINUTES**

#	Item	Discussion	Action	Follow-up, assignments
FRIDAY, OCTOBER 3, 2008				
	<b>Approval of Agenda</b>	The Chair opened the meeting at 9:05 am. The agenda was approved as submitted.	<b>Approved</b>	
1.	<b>Approval of Consent Agenda</b>	<b>Moved and seconded</b> to accept the Consent Agenda with revisions.	<b>Approved</b>	▶ Conference call with Board Liaisons to discuss report writing and current activities
2.	<b>Approval of Minutes</b>	<b>Moved and seconded</b> to accept the minutes of the March 7-9, 2008 Board meeting with corrections. <b>Moved and seconded</b> to accept the minutes of the March 20, 2008 Board conference call. <b>Moved and seconded</b> to accept the minutes of the April 17, 2008 Board conference call.	<b>Approved</b>  <b>Approved</b> <b>Approved</b>	

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		<b>Moved and seconded</b> to accept the minutes of the August 20, 2008 Board conference call.	<b>Approved</b>	
3.	<b>Chair Report</b>	Report on recent activities of the Chair and Executive Committee		
4.	<b>Treasurer's Report</b>	Treasurer reviewed current year finances through August.		▶ Until a plan is in place, no fund commitment for BoK.
5.	<b>Nominations Report</b>	Nominations Task Force Chair reported on the activities of the taskforce. Election is in process.		▶
6.	<b>Ethics and Standards</b>	Moved and seconded to approve the revised Standards of Practice.	<b>Approved</b>	
		Moved and seconded to approve the revised Code of Ethics.	<b>Approved</b>	
		Moved and seconded to approve the revised Rules and Procedures Regarding Ethical and Professional Discipline Complaints.	<b>Approved</b>	
		Moved and seconded to approve the development of a process wherein an applicant that responds in the affirmative to criminal convictions must provide court records and a background to the NCBTMB with court records for each conviction.	<b>Approved</b>	Staff to develop process
7.	<b>Employee Manual</b>	Employee manual was approved with changes.		
8.	<b>Affinity Programs</b>	Discussion about various affinity programs.		Guests were excused.
9.	<b>Spanish Language Examination</b>	Update on Spanish language examination pilot. Next report due January 2009.		
10.	<b>Communications</b>	Update on communications and marketing activities.		



SATURDAY, OCTOBER 4, 2008

Chair Feeley reconvened the meeting at 9:15 AM.

11. **Key Organizational** Discussion of key issues with consent on activities.

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**Issues**

12. **School Outreach** Discussion on activities and future plans.

13. **Advanced and Specialty Certification** Tabled until 4<sup>th</sup> Quarter meeting.

Guests were thanked and excused.



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SUNDAY, OCTOBER 5, 2008

Chair Feeley reconvened the meeting at 9:00 AM.

11. **Interviews** Candidates for Chief Executive Officer position were interviewed by the Board.

**Adjournment** Chair Feeley adjourned the Board at 1:30 pm, and thanked all participants.

