



**NCBTMB Board of Directors' Conference Call**

Thursday, July 17, 2008 ♦ 3:00 PM EST

**Participants:**

Neal Delaporta, <i>Chair-elect</i>	Donna Feeley, <i>Chair</i>	Michele Baker
David Banks	Karen Stork, <i>Treasurer</i>	Sue Kozisek
Alexa Zaledonis	Leonard Gaffga	Laura Culver Edgar, <i>Interim CEO/COO</i>

**Guests:**

Rich Bar, *Legal Counsel* Elliott Green, *Supervisor of Elections*

**MINUTES**

#	ITEM	DISCUSSION	ACTION	ASSIGNMENT/REMARKS
	<b>Call to Order</b>	Chair Feeley called the Board to Order at 3:03 PM EST and welcomed all participants.		
1.	<b>Elections Update</b>	<b>Moved and 2<sup>nded</sup>:</b> The Call for Candidates be extended to September 2nd; slate due from the Nominations Taskforce to the Supervisor of Election October 1, 2008; slate to be finalized October 8; ballots mailed November 1, 2008, Ballot due December 1, 2008; ballots counted and results determined December 6, 2008.	<b>Approved</b>	Work with PON to create a postcard to mail out to all certificants (current as of June 1, 2008).
2.	<b>GR Update and Staffing</b>	Update provided		
3.	<b>Policy review</b>	<b>Moved and 2<sup>nded</sup>:</b> That the Call Center policy accepted. <b>Moved and 2<sup>nded</sup>:</b> That the Criminal Convictions policy be accepted. <b>Moved and 2<sup>nded</sup>:</b> That the Electronic Signature policy be accepted. <b>Moved and 2<sup>nded</sup>:</b> That the Quality Management policy be accepted. <b>Moved and 2<sup>nded</sup>:</b> That the Office Security policy be accepted. <b>Moved and 2<sup>nded</sup>:</b> That the School Code policy be accepted. Policy for Cash Disbursement tabled.		
4.	<b>Executive Session</b>	Without objection, the Board moved into Executive Session.	<b>Without objection</b>	

**NCBTMB Board of Directors' Conference Call**

Tuesday, February 20, 2008 ♦ 7:00 PM EST

#	ITEM	DISCUSSION	ACTION	ASSIGNMENT/REMARKS
5.	<b>Adjourn</b>	Chair Feeley adjourned the Board at 4:15 PM EST and thanked all participants.		