



**CONFERENCE CALL BOARD MEETING**

February 8, 2011

**Participants:**

Alexa Zaledonis, *Chair*

Michele Baker

Judy Kennedy Silcock

Sue Toscano, Chair-Elect

Bruce Baltz

Rhonda Reif

Ronni Burns, Treasurer

Christy Schumacher

Paul Lindamood, *CEO & Secretary*

**Guests (in part)**

Elizabeth Langston, Director of Exam Development

Lori Ohlmann, PON



**MINUTES**

#	Item	Discussion	Action	Follow-up, assignments
TUESDAY – FEBRUARY 8, 2011				
	<b>Welcomes and Intros</b>	Chair Zaledonis opened the meeting at 7:03 pm EST.	---	
1.	<b>Meeting Agenda</b>	Agenda approved as submitted.	<b>Approved</b>	
2.	<b>Minutes</b>	December 14 & 21, 2010 Board Meeting Minutes approved as submitted.	<b>Approved</b>	
3.	<b>November Financials</b>	Report presented by Treasurer Burns and Chair Zaledonis.	---	
	<b>December Financials - Draft</b>	Report presented by Treasurer Burns and Chair Zaledonis	---	

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#	Item	Discussion	Action	Follow-up, assignments
	<b>AP Updates, feedback, next steps</b>	Report presented to the Board by CEO Lindamood.	---	
	<b>Volunteer Support, Update</b>	Report presented to the Board by CEO Lindamood.	---	
	<b>Exam Development</b>	Report presented to the Board by Elizabeth Langston.	---	
	• <b>Historical Volume &amp; Pass Rates</b>	Board Discussion.	---	
	• <b>Post-Exam Survey Response Data</b>	Board Discussion.	---	
<b>4.</b>	<b>Old Business</b>			
	• <b>NCAP Status</b>	Report presented to the Board by Elizabeth Langston. Board Discussion.	---	
<b>5.</b>	<b>New Business</b>			
	• <b>GR Update</b>	GR report presented to the Board by Lori Ohlmann.	---	
	• <b>Dates for upcoming board calls (2<sup>nd</sup> Tues. of month) &amp; dates for June Board Meeting</b>	Chair Zaledonis set dates for upcoming board calls to be Tuesday, April 12, 2011 at 7:00 pm EST and Tuesday, May 10, 2011 at 7:00 pm EST.  Also set face-to-face Q2 Board Meeting dates for June 9-12, 2011.	---	Specific locations and details to follow.
	• <b>COMTA, AMTA Meetings</b>	Meeting updates presented by CEO Lindamood.	---	
<b>6.</b>	<b>Adjournment</b>	Chair Zaledonis thanked all participants and adjourned meeting at 9:18 pm EST.	---	

By: \_\_\_\_\_ Date: \_\_\_\_\_