



NCBTMB Board of Directors' Conference Call

Wednesday, August 20 2008 □ 2:00 PM EST

Participants:

Neal Delaporta, <i>Chair-elect</i>	Donna Feeley, <i>Chair</i>	David Banks
Sue Kozisek	Karen Stork, <i>Treasurer</i>	Alexa Zaledonis
	Monica Reno	
	Laura Culver Edgar, <i>COO</i>	

Guest:

Rich Bar, *Legal Counsel*

MINUTES

#	ITEM	DISCUSSION	ACTION	ASSIGNMENT/REMARKS
	Call to Order	Chair Feeley called the Board to Order at 2:04 PM EST and welcomed all participants.		
1.	Approval of Agenda	Agenda approved	Approved	
2.	GR Update and Staffing	<p>General overview and update on recent activities in various states and discussion to investigate lobbying options.</p> <p>GR Director recruitment: Initial phone interviews to be completed in the next week by staff.</p> <p>GR Committee and Communication Meeting: held in DC to regroup on GR activities and to work on messaging and strategy</p>		
3.	AMTA/COS	<p>AMTA invitation to Chair for Board meeting: invited to present to Board on September 15th to present NCBTMB's direction in relation to the current market</p> <p>COS invitation to Board to Chair for Board meeting Wednesday September 17th.</p>		Chair will attend both
4.	Staffing and Customer Service	Recently hired four new staff (2 in Customer Service and 2 for Eligibility/Recertification) and moved some staff into other open positions.		

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5.	Communications	Donna and Paul wrote article for Florida AMTA Infoline and In Touch newsletters are going out this week		
6.	Database Initiative and Status	Discussion only.		
7.	Spanish Exam Status and Messaging	Pilot exam in September.		Staff to seek item writers.
8.	Executive Session	Without objection, the Board moved into Executive Session at 3:45 and came out at 4:45 pm. Report: The Board is conducting a search for a new CEO.		
9.	Adjourn	Chair Feeley adjourned the Board at 4:45 PM EST and thanked all participants.		