

Applicant's Name _____

Organization/DBA Name _____

ACKNOWLEDGMENT STATEMENT (Paragraphs 1 through 4)

Paragraph 1 (Reference Guide, page 32): Courses are continuing education in scope.

The purpose of this application is to grant individuals and/or organizations the NCBTMB Approved Provider status for continuing education courses. Courses are deemed continuing education in scope only if they cover material not usually covered in the basic 500-hour core curriculum. The NCBTMB acknowledges that course(s) the applicant offers may be of outstanding quality but reflect(s) basic foundational level material that would not meet NCBTMB criteria for continuing education. Checking and initialing the paragraph one checkbox below acknowledges that 1) you have read the criteria for continuing education courses versus core curriculum courses, and 2) the applicant declares that the course(s) to be submitted is/are continuing education level in scope.

- I have reviewed the NCBTMB criteria for continuing education and declare that the course(s) I am submitting within this application align with the NCBTMB guidelines for continuing education courses.

_____ (Initial here.)

Paragraph 2 (Reference Guide, pages 32–33): Course content is appropriate for the field of massage and bodywork.

The content of your continuing education courses may contain information and techniques not found in the 500-hour core curriculum. However, the course content covered may not be appropriate to the field of massage and bodywork. Checking and initialing the paragraph two checkbox below acknowledges that 1) you have read the criteria for continuing education course content that is appropriate to the field of massage and bodywork, and 2) you declare that your course content is appropriate.

- I have reviewed the NCBTMB criteria for continuing education and declare that the course(s) I am submitting in this application align with the NCBTMB guidelines for continuing education courses.

_____ (Initial here.)

Paragraph 3 (Reference Guide, page 33): Continuing education course(s) submitted are of appropriate length.

To be eligible as an NCBTMB continuing education course, a course may be no longer than 50 (fifty) contact hours in length.

- I acknowledge that no course submitted with this application is longer than fifty (50) contact hours.

_____ (Initial here.)

Paragraph 4 (for initial applicants only) (Reference Guide, page 33): Applicant has prior experience teaching continuing education course(s).

To be eligible to fill out this application and apply to become an Approved Provider of continuing education, you must submit at least one course that has been taught at least two times in the past three years. Please see the Reference guide regarding the exception for membership, association, or accreditation organizations. Checking and initialing the paragraph four checkbox below affirms that you or your organization has taught at least one course submitted with this application at least two times in the past three years.

- I acknowledge that I will submit at least one course that I or my organization has taught at least two times in the past three years.

_____ (Initial here)

Or

- I claim an exception to this Acknowledgment Statement as specified on page 33 of the Reference Guide.