



ONLINE APPLICATION: BACKGROUND CHECK

In an effort to better serve the public trust, NCBTMB reserves the right to perform a criminal history background check and to deny an application or remove a credential based on the commission of a crime. Such denial and/or removal of a credential shall be determined on a case-by-case basis. Answers to the following questions are mandatory. Failure to respond to each question will result in the application being returned. Failure to provide accurate, true and correct information shall constitute grounds for denial of your application, or removal of the credential.

Have you ever been convicted of, or entered a plea of guilty, nolo contendere, or no contest to, a crime in any jurisdiction other than a minor traffic offense? Please include all misdemeanors and felonies, even if the court withheld adjudication so that you would not have a record of conviction. For the purposes of this question, driving under the influence and driving while impaired are not considered minor traffic offenses.

Yes No

Are you now or have you ever been a defendant in a civil litigation in which the basis of the complaint against you was alleged negligence, malpractice, lack of professional competence, or sexual misconduct?

Yes No

Is there currently pending against you, in any state or jurisdiction, a complaint against your professional conduct or competence?

Yes No

With respect to any of the questions above to which you answered "Yes," did any of the proceedings involve sexual misconduct?

Yes No

If you answered "Yes" to any of the above questions, you must submit the following before your application will be considered complete:

1. A complete written explanation of the circumstances surrounding the proceedings, including a narrative describing:
 - a. Where the incident occurred
 - b. The date the incident occurred
 - c. The outcome of the proceedings
 - d. Any penalty/sentence associated with the incident
 - e. When the penalty/sentence was or will be fulfilled or completed
2. Copies of court documents. If the documents are not available, indicate the jurisdiction in which the proceedings occurred and why the documents are not available.



All application materials that are submitted remain confidential. The more information that you provide, the less time will be needed to review your eligibility status. If all of the appropriate information is not provided, the processing of your application will be delayed and your application may be considered incomplete.

All information submitted in accordance with this question shall remain confidential, except that it may be disclosed to NCBTMB staff and legal counsel for processing and to law enforcement agencies, and state, county and/or local governmental agencies as needed.

Please sign below to indicate your agreement to report any changes in your answers to the above questions to NCBTMB, in accordance with NCBTMB's Statement of Understanding and Standards of Practice I(w), II(f), II(g), and II(h).

Signature: _____ Date: _____

Printed name: _____